

# Checking for Plagiarism with the TurnitinUK Service

This help-sheet gives guidance in using the TurnitinUK service to check for originality in student submitted papers to the service. The service gives guidance in originality (or lack of) and therefore can **highlight possible plagiarism**.

This help-sheet covers the following areas:

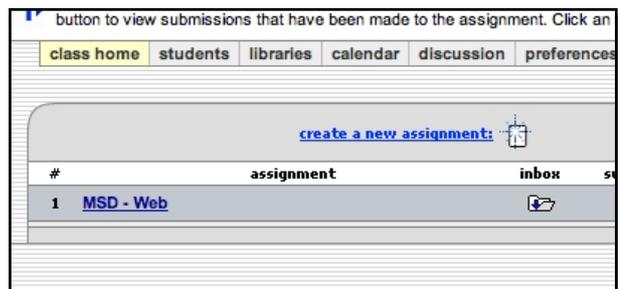
1. **Class & Assignment Reports**
2. **Viewing an originality report**

## 1. Class & Assignment Reports

### Viewing Class Information

Each assignment has an inbox containing the student papers that have been submitted to the assignment.

1. Within your account select a **class**.
2. This will display a list of **assignments**.
3. On each row of assignments there is an **inbox** icon.
4. Click on the **inbox** icon to view a list of student submissions (shown below).
5. Within the inbox you can sort the contents by **author** (surname), **title**, **report** or **date**.
6. See section 2 for information on **Viewing an originality report**.



Now viewing: Nottingham Trent University : SICT24001 2K

This is your assignment inbox. To view a paper, click the paper's title. To view an Originality Report, click the paper's Originality Report icon in the report column. A ghosted icon indicates that the Originality Report has not yet been generated.

class home students libraries calendar discussion preferences

Inbox for: Assign. #1: MSD - Web

show: new

show: low % ↔ high %

<input type="checkbox"/>	author	title	report	gm	file	paper id	date
<input type="checkbox"/>	Asafu-Agyei, Jason	report	42%	--	doc	170182	09-12-05
<input type="checkbox"/>	Shafarat, Mohammed	Web Design	21%	--	doc	170121	09-12-05
<input type="checkbox"/>	Arif, Muhammad	Web Page	11%	--	doc	169904	09-12-05
<input type="checkbox"/>	Girling, James	Web case study report	3%	--	doc	169760	09-12-05
<input type="checkbox"/>	Kerry, Thomas	Website	2%	--	doc	169165	08-12-05
<input type="checkbox"/>	Coupe, Hilary	Management System and Design Web Page	1%	--	doc	169460	09-12-05
<input type="checkbox"/>	Breen, Daniel	Web Design	0%	--	doc	169550	09-12-05

## Viewing Student Information

You can also view student information and individual student's assignments.

- **To view a list of students.**

1. Within your **Class** home select the grey **students** tab.

**Note:** Until the student logs in for the first time, the enrolment date next to the student's name is **highlighted in pink**. Once the student logs in, the pink highlight disappears. If a student never received his or her enrolment e-mail, you can resend the enrolment e-mail.

- **To resend student login in details**

1. Click on the **enrolled** date **highlighted in pink** next to the student name.
2. On the following page check the student details and click on the **submit** button

Within the student list, you can sort the contents by **enrolled, student name**, etc.

- **To view the portfolio of an individual student**

1. Click on an **author** to view the portfolio for that student.
2. Assignments and reviews available to the student are listed.
3. **Title:** brings up a simple text version of the student submission
4. Under **contents** you have a choice of clicking on the originality report (**percentage & coloured tab icon**) or downloading the original document. See section 2 for information on **Viewing an originality report**
5. **Reviews:** brings up peer reviews. For more details see the **Turnitin Instructor Guide**

#	assignment	title	submitted	contents	reviews
1	MSD - Web	report	09-12-05	42%  	

## 2. Viewing an originality report

Originality reports are compiled by comparing the submitted document against millions of internet pages and databases of submitted student papers. Text matched is detailed in an Originality Report sent to your assignment inbox and also viewable in the student section.

The following is a key to the colour coding or originality reports:

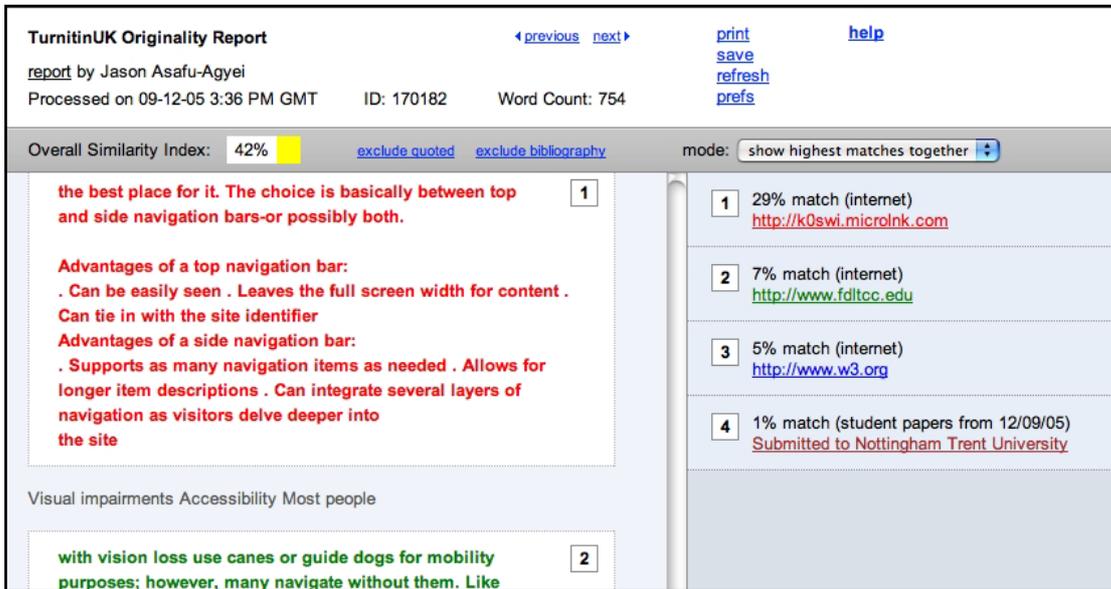
- **Blue**      **less than 20 matching words**
- **Green**     **0-24% matching text**
- **Yellow**    **25-49% matching text**
- **Orange**    **50-74% matching text**
- **Red**        **75-100% matching text**

**Note:** Matched text does not indicate that plagiarism has taken place only that a submission has been matched with records held in the system.

- **To view an originality report**

1. Click on the **percentage & coloured tab icon** under the **report** heading
2. A new window will launch

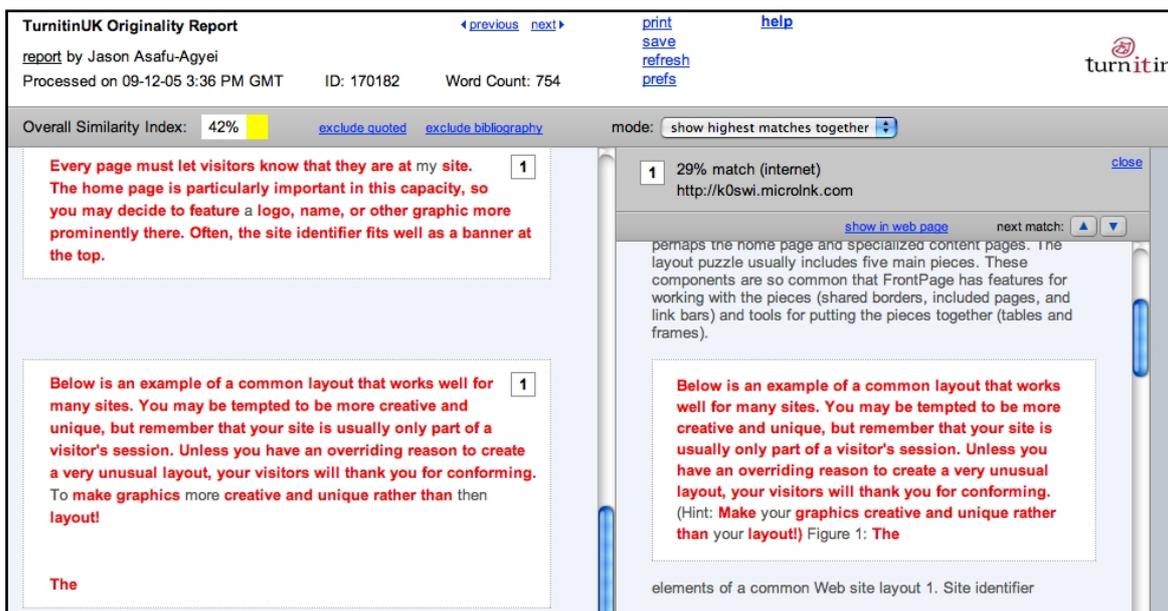
This screen allows you to view the submission text and information about original source text matches side-by-side.



The content is colour coded and numbered to show where matches occur. Percentages of the overall text that is matched are shown together with a link to the matched source.

- **To view the original matching source in context.**

1. Click on the **coloured matched text** in the left hand window.
2. The right hand pane will show a text version of the original source together with the matched text highlighted in the same colour.
3. Using the **blue up and down arrows** in the top right of the right-hand pane you can automatically view matched text side-by-side.



4. By selecting **save** from the page's top menu list you can create a simple web page to your PC with both the submission and original document for later use or review.

5. Selecting **print** from the page's top menu list you can create a simple web page to print with both the submission and original document.

- **To view the matched source in it's original format.**

1. Click on the coloured hyperlink in the right-hand window.
2. A new window will open displaying the original source.

You can also view the originally submitted documents:

- **To view the original uploaded document either:**

1. For multiple downloads select the **tick-box** next the **author's name**.
2. Click on the **download** tab above the authors.

**Or**

1. For individual downloads click on **the .doc icon** under the **file** heading.

For more details see the **Turnitin Instructor Guide** available on the TurnitinUK web site (<http://www.submit.ac.uk>) or by following the link on the A&H Resources Staff information page.